

Minutes for the regular joint meeting of the Woodridge Lake Sewer District and the Board of Directors of the Woodridge Lake Sewer District Tuesday March 10, 2026, held remotely through Microsoft Teams video conferencing.

Call to order- James Mersfelder called the meeting to order on Tuesday March 10, 2026, at 3:00 P:M via Teams

Attendance- Board members attending:, James Mersfelder, Jerry Abrahams, Ray Turri, Dave Hazan, Norval Lunan and Eric Raymond. Plant Supervisor Joe Carey attended along with a guest, Ian Feldman. James Mersfelder called for a motion to seat Eric Raymond. Made by Ray Turri and seconded by Jerry Abrahams. There was an affirmative vote and Erich Raymond was seated.

Approval of Minutes- The minutes of February 10, 2026, regular Board Meeting were brought up for any comments, none were received. A motion to approve was made by Ray Turri and seconded by Norval Lunan all approved.

Report on Plant Operations- Plant Supervisor Joe Carey had a detailed report attached.

Monthly Financial Report- James Mersfelder reviewed the financials: He reported we were \$168,000 under the operating budget; on the revenue side we are \$4,500 over budget. There were no significant changes in the Capital items from last month It looks like we will end the year with a larger balance than expected. The delinquents are still high. There is still \$90,000 worth of collections that are due from 2024. This is about twice what we were due last year. If this does not improve we will have to lien and possibly Marshall these properties. We need a draft budget for next month; Jim will work with Jerry and Joe on this. Mark's severance pay has been finalized so no more payments are owed. Ray, Eric and Joe will meet to get an inventory and list of equipment and parts that we need to budget for next year.

Executive Session- A motion was made to go into executive session at 3:29 P:M by Ray Turri seconded by Norval Lunan so moved. The executive session was voted over at 3:40 P.M.

Old Business- James Mersfelder filled in the board with what is going on with the Bantam Lake Protective Association. There was additional testing completed and there is now date for three years. Their Board feels that the results that I reported two years ago were not accurate. We will be having a meeting with several of their Board member later this month to discuss their findings.

New Business- Joe Carey brought to our attention that our fee schedule for sewer permits and connection charges have not been revised since 2018 and recommended that we investigate updating them fees. Ray Turri will work with Joe to review the trends and charges by other towns and make a recommendation to the Board for consideration. Joe would like to hire a local high school student to work part time and to perhaps get interested in future full-time employment with the district. The Board was in full support of the idea.

Adjournment- A motion was made by Norval Lunan seconded by Ray Turri to adjourn at 3:47 P:M, no discussion, so voted

Respectfully submitted,

Norval Lunan, Clerk

Monthly Superintendent's Report

WLSD February 2026 Plant Report

FLOWS

Avg Daily Flow = .120 MGD

Max Daily = .163 MGD

Total Precipitation = 2.27" water equivalent

BOD

Influent = 107 mg/l or 107 lbs./day

Effluent = 9 mg/l or 9 lbs./day

Removal Rate = 92%

Suspended Solids

Influent Avg = 149 mg/l or 149 lbs./day

Effluent Avg = 9 mg/l or 9 lbs./day

Removal Rate = 94%

Biosolids

Processed 23,656 gallons digested solids into 227 ft³ / 8.4 yds/ 1698 gallons 17% solids concentration for disposal. It is not typical of what monthly totals will be due to West Clarifier going down.

WLSD February 2026 Plant Report

Nutrients

	<u>Influent</u>	<u>Effluent</u>
Ammonia/NH ³	22.2 mg/l	<.1 mg/l

<u>Nitrite/NO²</u>	<u><.015 mg/l</u>	<u>2.86 mg/l</u>
<u>Nitrate/NO³</u>	<u><.23 mg/l</u>	<u>4.56 mg/l</u>
<u>Total Nitrogen</u>	<u>38.3 mg/l</u>	<u>14.1 mg/l</u>
<u>TKN</u>	<u>38.3 mg/l</u>	<u>6.66 mg/l</u>
<u>Total Phos</u>	<u>3.21 mg/l</u>	<u>3.4 mg/l</u>
<u>Reactive Phos</u>	<u><.007 mg/l</u>	<u><.007 mg/l</u>

Better than historical data but not as good as January numbers as West Clarifier going down hurt us in wintertime operations

WLSO February 2026 Plant Operations

Eastern with help from Universal Septic pumped out and cleaned all pump stations. Unknown plastic/epoxy pieces found at Station 5 which led to new pump failing. More investigative work needs to be done on collection system to find source.

Knapp Engineering came out to fix RAS pit ultrasonic transducer. Unit was “out of calibration”. Joe helped tech adjust unit to keep levels low in pit. It was recommended that all plant flow meters need to be calibrated on a yearly basis per state regs. Last calibrations were 2021. Also, due to age of transducers if problems persist it is recommended, we install new units as existing ones are outdated. We received a quote of \$4654.43 for a new unit without installation. 2-week lead time. We can install ourselves and have Knapp calibrate to save on cost.

West Clarifier is still down until warmer temps so we can pump out tank and get Eastern to go into tank for repair. East Clarifier showing signs of age as well and further rehab work needs to be done.

WLSO February 2026 Plant Operations

Pump Station Data spreadsheet is being utilized and found discrepancy at pump station 7. Had Eastern Water pull pump 1 as hours were off with pump 2. Found bottom end of pump was no good. Saved on a future emergency call and will continue to use predictive maintenance on stations going forward.

Toshiba flow meter for RAS failed. Got a quote from a contractor for parts and install = \$ 10,906.95. We reached out to Toshiba and found local vendor to sell us the new parts for \$4800.52 plus shipping. We will install new unit ourselves to control costs. WAS flow meter also same year but will continue to run until fail as not as critical. New meters will be SCADA capable for future integration

Returned spare transducers for pump station stock as I found a different vendor that was approx. \$5800.00 less for identical parts

Eastern Water is working on installing pumps at stations 5,7 and 9.

Mike Howell official last day was 2/19/26

New hire Eric DiLaurenzio started 3/2/26

Implemented a stricter lab testing policy and procedure. We will now be performing daily “Process Control” tests and adjust plant operations accordingly. Plant was designed to run in 2 different modes. We need to find which mode is most efficient in BNR and adjust SOP when complete. Part of stricter policies will be running weekly nutrients for future loading analysis for a potential design of a new plant.

Reached out to CBYD. We have been getting billed on a yearly basis for miles of sewer line which is Approx \$900 a year. Municipalities should not be billed for sewer lines. We have been billed since 2021. We had to show proof that the WLSO is a municipality and waiting to hear back on refund status or if more documentation is needed on my end.

PW Tech Rep came out for on-going sludge press training

Overall O.T has been minimal. 3 hrs. Saturday and NO Sundays with exception of Blizzard Calvin. John and Joe in at midnight and worked through as it was anticipated we would lose power.

WLSO February 2026 New Business

WLSO Sewer Connections. Last revision was 2018. Need to go over application packet verbiage and fees. 2018 fees were \$300.00 permit / \$3500 connection fee. Need to adjust for inflation - Admin costs, time for inspections, costs for treatment, Etc.

Taking future permit and connection fees and allocating into a “Collections System Maintenance” Fund for I+I and CCTV work. WLSO February 2026 Plant

Operations

OSHA compliant eye washing stations.

Possibility of reaching out to REG. 20 VO-AG Program for School to Career seasonal help.